



ARCHDIOCESE OF ST. LOUIS
Office of Child and Youth Protection

CYC SAFE ENVIRONMENT USER REGISTRATION

Go to <https://www.preventandprotectstl.org>

Click "Register" below the LOG IN button (image at right).

Enter the passcode **stlprotect** when prompted.

Select the type of location where you are an athletic coach/official

- **Parish or Parish School**

Then select the specific parish or school by name from the next drop-down list of options.

Click the roles associated with your employment/service at the parish or school.

You will then click the ADD LOCATION button and repeat the steps above using the options below.

Select **Archdiocesan Organization** and then **CYC Coaches & Officials** as the "location." With more than one location, please click the "This is my main/primary location" circle to indicate your **home parish as your primary location**.

Complete your personal information. Please enter your **legal first name** for the purposes of the background screening. *There are no credit checks and no soft hits to credit.*

Create a username, password and password clue.

Agree to the Terms of Use and click SUBMIT.

USERNAME CHOSEN: _____
PASSWORD CHOSEN: _____

You will then be prompted to submit information for a background screening, register for a Protecting God's Children workshop*, view two online training modules, and agree to the Code of Ethical Conduct.

*If you have previously attended a PGC workshop, the system will find and/or ask you to confirm your previous record of attendance. You will not be prompted to register for an upcoming workshop. If, for some reason, it does not match your previous training to this account and you are prompted to register for a class, please register for "PREVIOUSLY ATTENDED-DATE NOT LISTED" and send an email to the address below. We will apply the correct training record to your account.

You may use the links in your approval checklist to access these requirements. These steps may be completed all at once or may be completed separately at your convenience. You will receive an automated email weekly to remind you which requirements are outstanding. When all compliance requirements have been completed, your account will be approved and you will be clear to work with minors and vulnerable adults.

- Register onto the site
- [Submit New Background Check](#)
- Complete "[Protecting God's Children](#)" training
- Complete "[Mandated Reporter](#)" training
- Complete "[Code of Conduct](#)" training
- Sign "[Code of Conduct](#)"

LOG IN

Should you need any assistance, please contact ocyp@archstl.org